

Doing business in the United Kingdom

Contents

Topic	Page
1. Introduction	1
2. Business Entities	2
3. Grants	5
4. Employment	7
5. UK Immigration Law	11
6. Finance	14
7. Real Estate	17
8. Litigation	21
9. Financial Reporting and Audit	26
10. Tax	28
11. Imports	33
12. Useful Contacts	35

Doing business in the United Kingdom

Introduction

This guide has been prepared for the assistance of those interested in doing business in the United Kingdom and includes legislation in force at **1 January 2010**. It does not cover the subject exhaustively but is intended to answer some of the important, broad questions that may arise and should not be relied upon without taking legal advice on your specific circumstances which we will be pleased to provide. When specific problems occur in practise, it will often be necessary to refer to the laws and regulations of the United Kingdom and to obtain appropriate accounting and legal advice.

The United Kingdom means England, Wales, Scotland and Northern Ireland. Whilst broadly speaking the law relating to England and Wales is the same for legal purposes, Northern Ireland and Scotland are different territories or “jurisdictions”. Northern Ireland and Scotland have their own Courts and in many respects procedures are significantly different from those applying in England and Wales.

Frequently, differently Acts of Parliament apply to Northern Ireland and Scotland from those that apply to England and Wales. Scotland has its own parliament able to make its own laws in certain areas and in Wales, the Welsh Assembly has some limited law making powers.

This guide is based only on the law so far as it relates to England and Wales, and Scotland; where law or procedures are different in Scotland, this is highlighted in the text.

The law on tax, companies, employment and immigration are the same throughout the UK; however the law on real estate, litigation, criminal law, contract, trusts, wills and probate are different in Scotland to the law of England and Wales.

Kidd Rapinet

14/15 Craven St, London WC2N 5AD

www.kidrapinet.co.uk

Anderson Strathern LLP

1 Rutland Court Edinburgh EH3 and 24
Blythswood St, Glasgow G2 4BG

www.andersonstrathern.co.uk

Business entities

The following are the most common forms of entity used to conduct business in the United Kingdom. Other forms of entity may be used for more specialised purposes; such as for charitable or not-for-profit activities or for open-ended investment funds.

Private company limited by shares

This is by far the most common form of business entity in the UK, due to its flexibility and ease of incorporation. It is the default form of company incorporated under the Companies Act 2006, and as such there are no special requirements as to minimum share capital, maximum number of shareholders, restrictions on transfers of shares or participation by UK nationals. A private company may be formed by one natural person, of any nationality, who can be the sole Director and the sole shareholder, holding just one share of no minimum nominal value. A private limited company is distinguished by its name ending with the word "Limited" (which may be abbreviated to "Ltd"). The liability of its members (the shareholders) is limited to the amount payable on the shares they have agreed to take.

A UK limited company must have a registered office in the UK, and must choose whether this is in England & Wales, Wales, Scotland or Northern Ireland. It is only possible to change this between England & Wales and Wales. Welsh companies can have a name ending with "Cyfyngedig" (abbreviated to "Cyf") instead of "Limited" and may file documents and forms in Welsh. Wherever the registered office is situated, the company may carry on its business activities in any part of, or wholly outside, the UK. The Registrar of Companies for England and Wales is in Cardiff, and the Registrar of Companies for Scotland is in Edinburgh.

Companies used to be formed by acquiring a ready-made "off the shelf" company from a registration agent, but nowadays they are usually incorporated electronically via the agent. No paper documents or signatures are required, and incorporation takes place either the same day or next day (depending on the time of day instructions are submitted). The constitutional documents are the Memorandum and Articles of Association. The former just consists of the agreement by the subscriber(s) to form a company, and the latter is usually based on the statutory default form, known as the "Model Articles", but is often customised for particular requirements - especially if the company is a joint venture or has minority shareholders. There is no requirement to state the company's intended business activity or objects or to have an authorised maximum share capital.

No capital or stamp duty is payable on the issue of share capital by a UK company. Stamp duty is payable at the rate of ½% on the consideration paid on a transfer of shares.

Companies are required to file an annual return (which may be filed online with a £15 fee or on paper with a £30 fee) and accounts. The accounts need to be audited unless the company has any two of an annual turnover of £6.5 million or less, net assets of £3.26 million or less and less than 50 employees. Accounts must be filed within 9 months of the year end, or financial penalties will be incurred. This information is available on the public record at Companies House, and copies can be obtained for modest fees.

A private company is prohibited by law from offering its shares to the public.

Public company limited by shares

The requirements and procedures for forming a public company limited by shares are the same as described above for a private company limited by shares except:

- The company's name must end with "Public Limited Company" or "PLC" (or "Cwmni Cyfyngedig Cyhoeddus" or "CCC" for a Welsh public company);
- It requires a trading certificate before it can commence business, and must have at least the authorised minimum share capital of £50,000 or €57,100, of which at least 25% must be paid up;
- A minimum of two Directors and two Shareholders are required and a suitably-qualified Company Secretary must be appointed;
- Annual General Meetings must be held;
- Accounts must be filed within 6 months of the year end, and the penalties for late filing are higher;
- It may offer its shares to the public. Note that a Prospectus may be required and that where it is not, an offer of shares to the public will be a financial promotion, requiring the approval of an authorised person under the Financial Services and Markets Act 2000 unless it can be brought within various exemptions.

In addition to the above there are a number of other tighter rules and restrictions applying only to PLCs. A private company is therefore generally preferred, except where it is intended the shares will be admitted for trading on a regulated market, such as the London Stock Exchange, AIM or PLUS.

Limited Liability Partnership

Despite the name, a Limited Liability Partnership (or "LLP") is a corporate entity registered at Companies House like a private company, and is subject to many of the same requirements (in particular filing annual returns and accounts). Although intended primarily as a hybrid entity for incorporating professional firms, LLPs are not restricted to any type of business and so provide an alternative option that combines the advantages of separate legal personality and limited liability with the tax transparency of a partnership.

LLPs can be useful for joint ventures or incorporated partnerships, but have no share capital as such or statutory default form of constitution. This necessitates the drafting of a custom constitutional document in the form of a Limited Liability Agreement, which can contain profit sharing and succession arrangements similar to share capital, but this additional complexity means that the private limited company remains the preferred form for most businesses.

Scottish LLPs are registered at Companies House in Edinburgh.

Partnership

A partnership, under UK law, is defined as the relationship that exists between "two or more persons carrying on business in common with a view to profit". In practice, most partnerships are between individuals but a partnership may exist between individuals and companies and indeed between companies alone.

An English or Welsh partnership does not have a legal personality separate from that of its partners (in contrast to a Scottish partnership, which does have separate legal personality). In the legal sense, the partnership does not enter into contracts in its own name, but in the names of its partners. Similarly, for legal purposes, the assets of the partnership usually belong jointly to the persons making up the partnership and (subject to the comments below regarding limited partnerships) each partner is jointly and severally liable for the debts of the partnership.

Partnership arrangements are often formalised by way of a written partnership agreement. Where such an agreement is not in place, the partnership is governed by the provisions of the Partnership Act 1890. It is usual for a partnership to prepare accounts showing the results of the partnership business. Partnerships are not obliged to file these accounts with Companies House. They may submit them with their tax returns, but the accounts do not appear on the public record.

It is also possible to establish what is known as a limited partnership. A limited partnership is comprised of at least one general partner (who has unlimited liability) and one or more limited partners. Limited partners are liable for partnership obligations only to the extent of the cash and property they contribute. Where no written partnership agreement is in existence, limited partnerships are governed by the Limited Partnership Act 1907. If the general partner is a limited company, the limited partnership is obliged to file its accounts for public record with the Registrar of Companies. Limited partnerships have been little used, except in structuring investment funds, and the LLP is now the more favoured option for a partnership-type entity with limited liability.

A partnership is not required to register its business name.

Sole trader

An individual setting up business as a sole proprietor is the simplest business form. This option is only available where the business has only one owner, as if there are two or more it will be a partnership. Like a partnership, there is unlimited personal liability for the business's debts and no requirements for registration or filing of accounts. It is commonly used for very small businesses or start-ups, which may be incorporated if the business grows.

Overseas company

There are no restrictions on foreign-registered entities doing business in the UK. However, if they establish a branch or place of business in any part of the UK, they are required to register as an overseas company with Companies House and to file certain information and annual accounts in a similar fashion to a UK-registered company.

They will be liable to UK corporation tax on their UK business, and obliged to make tax returns just like any other entity doing business in the UK.

Grants

England & Wales

The main sources of grants for businesses within England and Wales are Central Government, the European Union, the Regional Development Agencies in England and the Welsh Development Agency in Wales, and Local Authorities.

There are a multitude of different types of grant, but two of the most significant categories are Grants for Business Investment (GBI) and Grants for Innovation Research and Development (GRAND).

GBI is a discretionary scheme run by the Department for Business, Innovation and Skills (BIS) in conjunction with the Regional Development Agencies and is aimed at providing support for most manufacturing businesses. GBI is accessed through the Local Business Link and generally relates to the acquisition of key assets by small businesses such as buildings and equipment, in the context of establishing a new business, expanding or rationalizing an existing business or setting up research and development facilities. Most manufacturing businesses are eligible to apply although winning a grant can be difficult because of competition for funding. The grant rate is often 10-20% of funding range, and can go from a minimum of £10,000 to several million pounds depending on the capital spend. These parameters may be varied depending upon the likely number of new jobs to be created.

GRAND is a BIS scheme which replaced the former DTI's "Smart" Scheme and is aimed at helping small businesses to carry out research and development in "high tech" areas. The types of projects which grants may be available can be categorized as:

- Micro Projects for which grants of up to £20,000 are available for businesses with less than 10 employees and projects of up to 12 months' which represent up to 45% of the required funding.
- Research Projects for which there are grants of up to £100,000 for business with less than 50 employees are projects likely to take 6 to 18 months representing up to 60% of funding.
- Development Projects which are intended to assist development of pre- production proto types of a new project, or process that involves significant technological advance and is available for projects likely to take 6 to 36 months and be available up to £250,000 for businesses with fewer than 250 employees representing 35% of funding.
- Exceptional Development Projects are strategically important in a particular technology sector, and involves significant technological advance. A grant of up to £500,000 is available for businesses with a qualifying project, and the project is likely to take between 6 and 36 months, and where the grant represents 35% funding.

Scotland

In Scotland, The Scottish Government, the European Union, Scottish Enterprise, Historic Scotland, the local authorities, and various other organisations, all provide grant funding.

The availability of grant funding depends on the type project or enterprise, and the grant situation does change frequently. Assistance should be sought in every situation.

UK Employment Law

Mixture of statutory and contractual rights

Employment law throughout England & Wales and Scotland usually involves contractual and statutory principles. It can be a complicated area and often tactics are necessary to ensure a party's objectives are achieved.

The contract of employment

A employment contract is created like any other contract. It can be made orally or in writing (or a mixture of both) and contains implied and express terms.

Employment Rights Act 1996 (ERA)

The ERA is the main Act that affects most employers and employees on a day-to-day basis. It provides the fundamental rights to an employee not to be unfairly dismissed. Other rights are also contained within the Act to include, amongst others, notice provisions, redundancy etc.

Discrimination and equal pay

An employee or potential employee may be exposed to sex, disability, race, age or trade union membership discrimination. Discrimination can be direct or indirect. An example of direct sex discrimination is treating a man more favourably than a woman. An example of indirect discrimination would be if the proportion of women who can comply with a particular requirement or condition is considerably smaller than the proportion of men.

There are exceptions and defences such as there being a genuine occupational qualification required. An employment tribunal would decide on whether to make an order declaring the applicant's rights and award compensation.

Dismissing Staff

An employer must dismiss in accordance with the employee's contract and ensure that the dismissal is fair, otherwise a claim for unfair dismissal may be raised.

Unfair dismissal

There is a particular set of rules and procedures that must be followed. Unfair dismissal cases are exclusively heard in employment tribunals. Any claim must be presented within three months of what is termed the 'effective date of termination'.

Every employee has the right not to be unfairly dismissed based on certain preliminary conditions:

1. Employees generally must have at least one year's continuous employment
2. Fairness
 - An employee must prove they were dismissed.

- The employer must prove that it was for a 'fair reason'
- The 6 fair reasons are: capability or qualifications, conduct, retirement, redundancy, statutory illegality and some other substantial reason.

3. Whether the fair reason was implemented fairly. Fairness is determined by:

- Whether in the circumstances the employer acted reasonably (definition contained in ERA 1996, s 98(4))
- Case law
- Whether a fair procedure has been followed by the employer

Remedies for unfair dismissal are reinstatement in the same job and re-engagement in a similar job. This is rare, however, and usually compensation is the main remedy. Compensation is made up of the basic and the compensatory awards.

If an employee is able to establish an unfair dismissal then an employment tribunal will award compensation. Broadly compensation is made up of a basic award and a compensatory award.

A basic award is determined exactly the same way as a redundancy award (see below).

The compensation award is subject to a statutory cap of £65,300. The amount that an employee receives of a compensation award will depend upon his or her loss i.e. six months out of work, then an award of six months' net pay subject to the statutory cap not being exceeded.

There are instances, however, where the statutory cap can be exceeded i.e. sex race and disability discrimination, amongst others. At all times, however, the amount awarded will be determined by the amount of loss suffered. Please note that certain types of claims also carry an award for injury to feelings e.g. sex and race discrimination. The amount of an award for injury to feelings ranges between £0 and circa £26,000. The amount awarded depends on how severely the feelings have been injured. It is very subjective.

Redundancy

This is a fair ground for dismissal. A redundancy will be present if:

1. A business has closed down; or
2. the employee's particular place of work has closed down (even though other sites may still continue); or
3. the requirement for employees to do that employee's particular work has ceased or diminished.

Where an employee is dismissed there may be an entitlement to a statutory redundancy payment. This is calculated according to age, length of service, and pay (to a maximum of £8,700). The contract may also entitle the employee to a contractual redundancy payment.

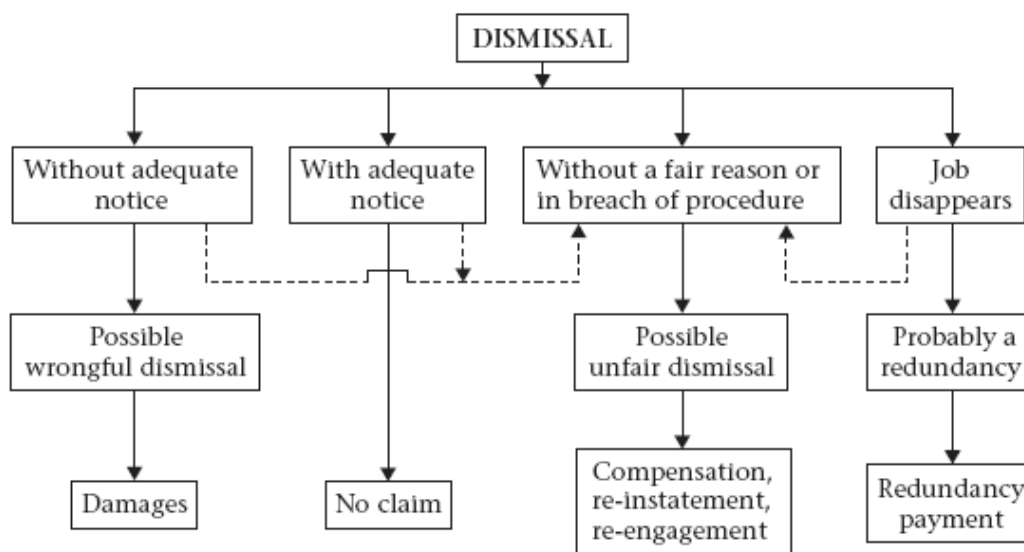
Redundancy is a fair reason for dismissal, however, if handled badly it can result in unfair dismissal and the ex-employee will get compensation if their case is successful.

An employer must follow a proper dismissal procedure. The correct procedure can be (subject to the particulars of the particular circumstances):

- send the employee a written statement, explaining why they are considering making them redundant
- hold a consultative meeting with the employee to discuss the matter
- form a pool of workers for selection if appropriate and then apply an objective selection criteria as necessary.
- offer suitable alternative employment before dismissing for redundancy if available.
- hold an appeal meeting with the employee, if they want to appeal against the decision to make them redundant.
- Offer the right to be accompanied

The table below outlines the possible consequences for dismissal. There is no maximum figure for compensation in discrimination claims, amongst others.

Possible consequences for dismissal



Compromise agreement

This is a specific type of contract, regulated by statute, between an employer and an employee (or ex-employee) under which the employee receives a negotiated financial sum

in exchange for agreeing that he will have no further claim against the employer as a result of any breach of a statutory obligation by the employer.

Compromise agreements are one of the few means whereby an employee can waive statutory claims e.g. unfair dismissal or discrimination. The agreement must be in writing and the employee must receive independent advice from a solicitor who has professional indemnity insurance. Compromise agreements will also contain a waiver of any claim for breach of contract as well as statutory claims.

Working Time Regulations

The Regulations have been introduced in order to protect workers' health and safety. In summary they provide that workers' (including employees) average working time (including overtime) does not exceed 48 hours per week over a 17 week reference period. In the circumstances an employee has to be working long hours regularly to get close to the 48-hour maximum week. The mere fact that employee works every now and then long hours (e.g. 60 hours one-week followed by 70 hours the next) will not amount to an infringement of the 48-hour week if then the employee goes back to their more typical hours of say 37 – 40 hours each week.

Employers are under an obligation to maintain records of the hours of their staff work. Specific regulations extends to night workers which provides that their normal hours should not exceed eight hours per day on average.

There is a requirement on employers to provide a rest break of 20 minutes when working more than six hours per day.

Employees are entitled to 5.6 weeks' paid holiday a year (equivalent to 28 days for a full-time worker), with pro rata entitlement for part-time workers. There is no obligation to also give workers' holiday on bank holidays.

Many of the rights granted by the WTR can be waived or varied by an individual, workforce, or collective agreement. For example, individual workers have the right to "opt out" of the 48-hour limit on average working time.

UK Immigration Law

This section applies to the whole of the UK

Primary Legislation

1. The primary sources of Immigration law in the United Kingdom are the various Immigration and Asylum Acts. The first such act was called the Immigration Act 1971 and it remains the principal act. Since then there have been several other major pieces of legislation on Immigration and Asylum which form the law.
2. Whilst most of these acts cover Immigration, there are also the Nationality and Citizenship Acts which define who is automatically entitled to British Citizenship (and therefore a British Passport) and how others can apply for this. Normally those who are not British automatically will have to show they have obtained the right to live permanently in the United Kingdom before they can apply to become a British Citizen.
3. These Acts also give the force of law to certain rights contained in International Conventions which are of course fundamental to immigration rights. These include the 1951 Refugee Convention and the European Convention of Human Rights, the Treaty of Rome Provisions, and various European Economic agreements such as the EC Ankara agreement.

Secondary Legislation

4. Whilst the various Immigration Acts form the basis of the law; the essential detail of immigration law and procedure is contained in what is known as secondary legislation. This consists of regulations, rules and orders that Governments are given power to make under the main Immigration Acts. The most important of these is what are called the Immigration Rules which the Secretary of State is given power to make under the 1971 Immigration Act. These Rules set out the exact requirements for people wishing to enter the United Kingdom, remain in the United Kingdom or face removal from the United Kingdom.
5. The rules cover various categories ranging from visits, students, family members to work and business categories.
6. These Rules are changed frequently. They are formally known as “Statement of Changes to the Immigration Rules” and are a very convenient way of making law because they can be altered much more easily than the major Acts. All that is required is that a copy of any proposed new Rules are laid before Parliament and come into force unless MPs call for a debate and then they can be debated, amended or changed. It is rare for any proposed changes in Immigration Rules to be voted against.

Policy and Practice

7. Policies, practices and procedures that are not formally laid out in the primary legislation or the Immigration Rules are also very important to shaping Immigration Law in the United Kingdom. The UK Border Agency will set out case working instructions and

internal documents for the benefit of their own staff in making decisions and for the proper exercise of their functions.

Case law

8. Over the last 10 years Immigration case law has grown enormously and leading Court decisions are of course very relevant for the practice of this area of law.

Recent Significant Developments

9. Since 2008 there has been probably the most significant development and change in immigration law since the formation of the 1971 Immigration Act. This has been the adoption of what is known as the "Points Based System". This system has been designed primarily for work related and business applicants but also covers students.
10. This requires individuals to satisfy points criteria that must be met by applicants in a particular category. These are as follows:-
- 11.

Category	Comment
Tier 1 (General)	The Tier 1 General is a category for individuals who have at least degree level qualification and according to their age, employment record and language skills will be awarded points. Under this category they are free to take employment in the United Kingdom and, at present, after a period of 5 years can seek what is known as permanent residence.
Tier 1 (Entrepreneur)	The entrepreneur category is aimed at business people who have and are willing to invest at least £200,000 in a new or existing business in this country.
Tier 1 (Investors)	<p>The Investor category is for high net worth individuals who can show they have at least £1m, and are willing to invest this in the UK in prescribed ways.</p> <p>As with Tier 1 general, there is provision after 5 years residence in the UK, for these to be granted permanent residence.</p>
Tier 1 (Post-Study Work)	This is a category for students who have graduated from the United Kingdom to seek permission to work for a period of up to 2 years following their graduation. Again, they are required to meet the

Category	Comment
	points criteria.
Tier 2	This is a category that has effectively replaced what was known as the “Work Permit Scheme”. In this category any employer who wishes to employ a worker from overseas who would not otherwise have permission to work in the United Kingdom, can apply to do so. However the employer must themselves first go through a vetting process and become licensed and thereafter the employee must meet the relevant points for this category. After 5 years of residence in the United Kingdom in this category the applicant can apply for what is known as permanent residence.
Tier 3 (Temporary Workers)	This category is for low skilled or seasonal workers but has not yet been implemented.
Tier 4 (Student)	This category requires colleges and all such institutions to go through a vetting process before they can issue, take on or enroll overseas students. The students themselves have to meet the relevant points in order to qualify for entry or permission to remain under this category.
Tier 5	This is a category for voluntary workers, religious workers and sports people.

12. As stated above, the Immigration Acts and Rules do of course still contain provision for residency in the United Kingdom through families. This is for spouses, unmarried and same sex relationships, children under the age of 18, dependant parents and dependant other relatives. This is not part of the points based system.

Appeals

13. There is provision within the Immigration Acts and the Rules for appeals against adverse decisions. Such appeals are heard by what is known as the First-tier and Upper-tier Tribunals, by Judges, who are Independent of the UK Border Agency.

Finance

This section applies to the whole of the UK

The London Capital Markets

Since the Financial Services and Markets Acts 2000, companies are no longer “listed on the London Stock Exchange”. They now have a “London Listing”– and may be traded on a number of platforms which include the London Stock Exchange (now down to some 60% of total volumes), PLUS Markets, Turquoise, and Chi-X among others. While it is often the case that a company is referred to as having a ‘London Listing’, this may be referring to a company with a listing on the Official List or to a company that is quoted on an Exchange-regulated market such as AIM or the Plus-quoted market.

The Official List

The term ‘listing’ should refer to a listing on the Official List rather than a quotation on an Exchange-regulated market and since 6th April 2010, a company which lists its securities on the Official List will have either a Premium or a Standard Listing for each listed security. The Premium Listing follows more stringent super-equivalent standards while the Standard Listing follows EU minimum standards. Interestingly, the Standard Listing will now make an admission to the Official List amore economical alternative than admission to the AIM.

Exchange Regulated Markets

There are several other markets in the UK which provide access to capital and it is possible for companies to move between markets as their circumstances change, provided they meet the relevant eligibility criteria and the company’s shareholders agree. As an alternative to obtaining a listing, companies can access capital through these other markets. Companies that are admitted to trading on Exchange-regulated markets are said to be ‘quoted’. Their securities are not ‘listed’ and so do not need to comply with the Listing Regime’s requirements but will need to comply with the individual market’s own Rule books.

What is often not realised is that each of these markets has the same individual market-maker making the market in the shares and thus liquidity and depth of trading in shares are unaffected by which market is chosen. More important is the size of the company, the news flow and the depth and spread of shareholders.

There are a number of benefits in being listed but being on any market brings with it direct costs (audit, non-executive directors, shareholder communication, etc.) and indirect costs in terms of the time of senior executives taken up. You should consider carefully whether it is the right route for your company with the alternatives of venture capital and business angels also available, albeit with different equity structures and costs.

The Role of Tax Incentives

UK tax payers are able to invest tax efficiently in one or other of two ways – through Venture Capital Trust and through the Enterprise Investment Scheme. VCTs are listed vehicles which invest as an entity while the EIS scheme allows investors to make their own individual investment decisions, should they wish. Of particular interest is the change in rules for EIS qualifying companies this year (effective 6th April 2010) is that instead of spending the investment monies in the UK, companies need only to have a place of business in the UK to

allow UK investors to obtain tax relief. Whatever the intentions of the UK Revenue, this EU requirement now expands the horizon of UK investors very significantly and will make EU businesses (subject to achieving the necessary qualifications) much more attractive to UK investors than hitherto.

The Junior Markets

The smaller markets in the UK are AIM and PLUS Markets alongside Frankfurt and Munich in Europe. Frankfurt is currently proving attractive to certain US stocks, principally due to cost and the continuation of the settlement system from NASDAQ, which means that American investors often remain unaware of the move. However, it does not carry the cachet of "Listed in London". Activity has inevitably been low recently - for example 16 companies listed on AIM whereas 51 left in the first quarter of this year, however we are seeing a slight improvement in sentiment for early stage (and riskier) high growth companies.

The Unquoted Markets/Platforms

AIM

The Alternative Investment Market was launched by the London Stock Exchange in 1995 to provide smaller companies with access to new funds for expansion and to create a market where shares can be traded.

AIM is a market for smaller companies from any sector and any country and has more than 3000 companies quoted from 26 different countries, raising a combined total of £60 billion.

AIM has become hugely successful over the last five years and now has more companies listed than the main London Stock Exchange. For smaller companies looking to raise in excess of £2m in one fundraising, it has become the natural default choice of market; however, the cost of joining can be prohibitive for smaller and start up companies.

Costs of joining AIM

Whilst there is a minimum admission fee of £6,389 and an annual fee of £5,100 payable to AIM, companies looking to list on AIM require an AIM Nominated Adviser (Nomad), as well as the services of law and accountancy firms conversant with the rules and regulations of AIM. Additionally the services of a broker and PR or Investor Relations company may well be required. The likely total cost of attaining an AIM listing will probably exceed £350,000 and at least twice that if a fund raising is involved.

PLUS Markets

Plus Markets Group (PMG) is an independent UK provider of primary and secondary equity market services and currently trades over 8,541 small and mid-cap company shares, representing a combined market capitalisation of over £2.3 billion.

Formerly known as Ofex, this market was created in 1995 to provide a share dealing platform for unquoted securities. This facility was operated by JP Jenkins Ltd, a member of the London Stock Exchange, but has since been turned into a public limited company whose shares are traded on AIM.

Plus Markets Group plc was born in November 2004, as the holding company was renamed following a refinancing and the appointment of a new Board of Directors and management team. PLUS Markets has 6 market makers offering competing prices on the quoted

companies committing their own capital to the market, playing a key role in providing price information and liquidity.

Costs of joining PLUS Markets

Whilst there is a minimum admission fee of £15,000 and an annual fee of between £5,500 and £50,000 per annum depending on the market capitalisation of the company, payable to PLUS Markets, companies looking to be quoted will need to have a PLUS Markets Nominated Adviser. The likely total cost of attaining a PLUS Markets quotation will probably be in the region of £100,000 - £150,000.

Real Estate

Introduction

Real Estate may be defined loosely as any interest in land and/or any interest in the buildings erected on land. The national laws and local byelaws and regulations that apply to real estate in England are also fully applicable in Wales; Scotland has its own unique system of laws applying to real estate - see the relevant text for Scottish aspects of Real Estate in this section. The most common methods of holding interests in land are in the form of Freehold or Leasehold. There are no restrictions on foreign individuals or businesses owning Freehold or Leasehold property in England and Wales or in Scotland. A non-resident individual can hold UK real estate personally or through a UK or offshore company. If he holds the property through an offshore company and he is non-domiciled, his shares in the offshore company are exempt from Inheritance Tax. The company will pay Income or Corporation Tax on any rental income but at the basic rate only.

Throughout the UK, there is a generally landlord-friendly regime for leases of commercial (business) premises, and is thus a fertile property investment environment not only for UK investors, but also for the very large number of institutional and private investors from outside the UK.

Commercial Real Estate

Commercial real estate is generally referred to simply as “commercial property” throughout the UK. A commercial lease, which can be for any number of years is commonly known as a Business lease and commercial property includes any real estate, used for a business purpose e.g. shops, offices, hotels, pubs and all industrial premises.

Farmlands or properties used for agricultural purposes are subject to their own specialized law.

As mentioned below, an Energy Performance Certificate is now required on the occasion of any sale or lease of commercial property.

Business rates levied by the local authority are payable annually in respect of all commercial properties, but business rates are usually an allowable deduction when calculating profits for Corporation Tax purposes.

Residential Real Estate

Residential real estate is commonly referred to as “residential property” throughout the UK. Most houses in England tend to be owned with freehold title while the vast majority of flats, maisonettes and apartments are leasehold, with the leasehold owner sometimes also holding a share in the management company which in many cases, owns the freehold interest in the block of apartments and the land on which the building sits. Leasehold owners usually have to pay an annual service or maintenance charge to their management company, to cover e.g. buildings insurance and the repair and maintenance of the building. In Scotland, most houses, flats and other residential property is owned outright, as opposed to being leased, but there are some areas of Scotland where old long leases granted in the 18th and 19th centuries of up to 999 years apply for residential property. Since the 1974, the maximum period of a residential lease has been reduced to only 20 years.

Local or council tax is also payable by all landowners or occupiers of residential property. The rate or amount of tax varies between different local authorities.

In order to sell a residential property in England, the seller must arrange a Home Information Pack (“HIP”) for the property. The HIP is essentially a bible of title documents, searches, replies to enquiries and an Energy Performance Certificate (“EPC”). The EPC contains information about the energy efficiency of the building & its environmental impact. An EPC is now required under European and national law for all commercial and residential property sales and leases.

Land Registration – all properties

All land transactions in England & Wales are now recorded at the national Land Registry. The aim is to provide a complete electronic record of title, securities and rights associated with every piece of land. Traditional paper title deeds and other documents of title such as Land Certificates are no longer required. The Official Copy of the Land Register (now in electronic form) now comprises the definitive record in relation to the ownership of registered land. Although registration is now compulsory when there has been any dealing with land, there remains a significant amount of land in certain (mainly rural) parts of the country that has not yet been registered. Transactions relating to unregistered land are often more complex as further enquiries must be made and on completion of a purchase or other transaction, title to the land must be registered.

In Scotland, leases that last longer than 20 years and all conveyances of real estate were recorded in the Register of Sasines from the late 17th century, this was a register of deeds. Land registration was introduced in 1979, and is a map-based register of title. All of Scotland is now operational for land registration, but some properties have not yet had a transaction that induces registration in the Land Register of Scotland. Land Certificates contain a guarantee from the UK Government as to the validity of title, unless Government indemnity is specifically excluded in respect of any matter. In some cases defective title insurance cover may be available to meet such difficulties.

The feudal system was abolished in 2004. Outright ownership is usually conveyed, although ownership of minerals under the property is often reserved to a third party.

Leases – Scotland

Occasionally, land and buildings are not actually owned outright, but are held under old leases of up to 999 years, with very few landlord and tenant obligations. Leases of residential property granted since the early 1970's can only be granted for a maximum of 20 years' duration. Since 2000 it has not been competent to grant a lease of non-residential property for longer than 175 years

Business Leases

Leases of commercial premises in England are called “Business Leases” while in Scotland they are more commonly referred to as “Commercial Leases”. Although there is a large amount of statutory protection for tenants in England, there is in Scotland, only very limited protection (in respect of forfeiture), and in particular there is no automatic right of renewal, (although there are qualified and limited rights of renewal for shop premises).

As a general rule parties are free to include whatever terms they agree in a Business Lease. The terms will depend on the state of the property market at the relevant time and the

bargaining power of the landlord and tenant. Business Leases tend to be very long and sometimes complex documents and it is essential to take legal advice before taking a new lease or a transfer of an existing lease.

Right to Renew a Business / Commercial Lease

Most tenants of business premises in England and Wales have a legal and automatic right to renew their business leases when they expire, although there are some exceptions e.g. where the landlord wants to occupy the property himself or he wishes to redevelop the property. This “security of tenure” as it is called protects the tenant’s position even when their lease comes to an end. However, it is possible and common for landlords to exclude this statutory security. To do so effectively it is necessary for the landlord and tenant to comply with some very technical requirements.

In Scotland, the Lease will specify the termination date; unless either party gives (in cases of leases of one year or longer duration) more than 40 days (or if specified, a longer period) prior written notice to the other before termination requiring the tenant to vacate, or informing the landlord of the tenant's intention to vacate, then the Lease is deemed to continue for one year at a time at the current rent on the basis of silent agreement of the parties. If notice is given by the tenant and he fails to vacate on the due date then he is deemed to have abandoned his intention to remove and is committed to continuing the lease for a further year, and so on.

However for **shops** in Scotland, the tenant can apply within 21 days to the Sheriff Court for renewal on such terms and for a period of up to one year as the Court considers reasonable. Any renewal is deemed to be a new lease, and the tenant is entitled to further renewals, as previous applications are disregarded. A shop is defined in Section 74(1) of the Shops Act 1950 as any premises where any retail trade or business is carried on; this includes hairdresser, sale of refreshment or alcohol, lending books or periodicals when carried on for profit, and retail sales by auction. The character of the business itself (as opposed to the character of the area occupied) is of importance in determining whether the premises are a shop.

Stamp Duty Land Tax

This specific land tax is a tax that, with one or two exceptions, applies to all land transactions in the UK. The tax is based on a percentage of the value of the transaction and may be summarised as follows:

Rate	Residential Property	Commercial Property
Zero	£0 - £125,000*	£0 - £150,000
1%	£125,001 - £250,000*	£150,001 - £250,000
3%	£250,001 - £500,000	£250,001 - £500,000
4%	Over £500,000**	Over £500,000

Note:

*In the case only of first time buyers of residential property, the threshold for exemption from stamp duty has been temporarily increased from £125,000 to £250,000 but only on transactions completed between 25 March 2010 and 25 March 2012.

**On residential properties the 4% rate will increase to 5% with effect from 6 April 2011 unless any new government overturns this proposal.

The method of calculation of stamp duty is complex for leases and is based on the rent payable over the term of the lease, in conjunction with any premium paid for the lease.

VAT

Valued Added Tax at the current rate of 17.5% is payable on commercial property transactions but only where the landlord or one of the other parties has elected to waive what is otherwise an exemption from VAT for commercial real estate. If the exemption has been waived, VAT will be payable on the price whether on the sale of a building or on the grant of a lease at a premium, unless both parties are registered for VAT and the transaction can be shown to be a TOGC (transfer of a going concern). In the case of a “VAT building” VAT will also be payable on the rent. VAT is an extremely complex area when it involves commercial real estate and professional advice must be sought before entering into a contract. VAT is never payable in the case of residential property.

Planning

There are detailed and complicated planning rules in England and Wales relating to the use of all land as well as to the buildings that are built on any land. Permitted uses are divided into a number of classes and these govern the type of business or residential use that is permitted. It is vital to check that any property that you use for your business has the correct planning use.

Throughout the UK, Local Authorities are responsible for granting planning consents in their area and for determining the local policies (called the “local plan”) although these are based on national policies and guidance. Local Authorities are also responsible for the making and implementation of what are called Building Regulations – these are rules which govern the more practical aspects of planning law e.g. construction requirements for any building or alterations to existing buildings.

In Scotland there is a different planning system, and there is a different Use Classes Order.

Environment

There are detailed environmental control laws requiring consents for various potentially polluting emissions. The general principle is that it is the current occupier of the land that is responsible for all clean up costs where there has been any historic pollution. Such costs can be very expensive indeed. Proper environmental reports, warranties and searches are therefore essential, particularly where it is established that the property was formerly used for a potentially contaminative use e.g. as a petrol station.

In Scotland, the Scottish Environmental Protection Agency (“SEPA”) is responsible for monitoring and enforcing environmental laws. Scotland has some laws in common with the remainder of the UK, but in addition has certain laws and regulations that apply only in Scotland.

Disability Discrimination

The Disability Discrimination Act 1995 requires that all service providers make reasonable adjustments to their premises to allow access by disabled people. More stringent requirements apply to new buildings. These obligations are on the occupier of premises rather than the landlord.

Litigation

England & Wales

The courts of England and Wales are considered to be a practical and commercially minded jurisdiction within which to resolve litigious disputes. This is, in part, a consequence of the judiciary having recourse to the dual systems of common law, being a system of law based upon the interpretation and application of prior judicial decisions, and statutory interpretation, being the consideration and application of statutes passed by or ratified by parliament. As a consequence the British judiciary have a greater degree of flexibility than may be found in other European Community States and British judges must of necessity have practiced for a number of years in private practice prior to elevation to the bench.

Jurisdiction and structure

Civil actions commenced within England and Wales are dealt with either by the County Court or the High Court.

Claims with a monetary value of more than £50,000 may automatically be commenced within the High Court. Claims with a monetary value of between £25,000 and £50,000 may be commenced within the County Court or if the matter is of sufficient complexity or contains an issue of law of sufficient public interest, may be commenced within the High Court. Claims with a monetary value of below £25,000 must of necessity be commenced within the County Court within one of the three tracks set out below.

The small claims track:

For claims of a monetary value of £5,000 or below or in the case of personal injury claims, with a value of £3,000 or below.

Small claims track hearings are relatively informal affairs and costs orders are rarely made in favour of the successful party.

Fast track claims:

A claim will be assigned to the fast track if the duration of the final trial is estimated to take 1 day or less, the value of the monies in dispute is £16,000 or less and expert evidence is not required. Costs orders may be made in favour of a successful party, in the absolute discretion of the Court, however costs awards for the trial itself are limited at £750.

Multi-track claims:

A claim will be assigned to the Multi-track in circumstances where the duration of the final hearing is for in excess of 1 day, and/or expert evidence is required and/or the sums in dispute are in excess of £16,000. Costs are at the absolute discretion of the Court but are customarily awarded in favour of the successful party.

Multi-track claims must of necessity be heard before a Circuit Judge rather than a District Judge who will hear small claims track and fast track disputes.

Costs:

Costs awards usually following the event, meaning that a successful person will normally enjoy a contribution towards their costs. Costs awards may be made on either a standard or any indemnity basis. As a general rule-of-thumb a costs award made in favour of a successful party on a standard basis will provide that party with a return of between 65% - 75% of their legal fees. Costs awards on an indemnity basis will normally net a successful party between 75% and 85% of their legal fees.

The High Court is divided into the following divisions:

The Queen's Bench Division:

Undertakes common law disputes including but not limited to breach of contract and personal injury claims. The Commercial Court is under the jurisdiction of the Queen's Bench Division.

The Chancery Division:

Undertakes claims involving equitable rights and breach of trusts. The Company Court is under the jurisdiction of the Chancery Division.

The Family Division:

Deals with high net worth individuals ancillary relief claims and Children Act claims of sufficient complexity or public interest.

Appeal process:

There is a right of appeal from a County Court to the High Court and from the High Court to the Court of Appeal. An Appeal may be made from the Court of Appeal to the Supreme Court. The Supreme Court is subject to the jurisdiction of the Court of Justice of the European Communities pursuant to Article 177 of the Treaty of Rome 1957.

Insolvency proceedings:

Proceedings may be taken within the High Court for either personal or corporate insolvency.

Personal Insolvency:

A private individual may be rendered personally insolvent, or bankrupt, if served with a Statutory Demand for an uncontested debt or through failure to satisfy a Court Order (which falls due for payment in full within 14 days of such an Order being made) if the sums demanded within the Statutory Demand remain unsatisfied for a period of 21 days. A Bankruptcy Petition can then be presented by a Petitioning Creditor to the High Court in Bankruptcy. If an Order for Bankruptcy is made the bankruptcy will be registered within a Public Register of personal insolvency.

It is possible for a person to prevent a Petition for Bankruptcy being presented to the Court by way of injunctive relief if there is a credible contention that the monies claimed are neither due nor owing.

Corporate Insolvency:

A company will be adjudged insolvent if it is unable to pay its debts as and when such debts fall due. Again, a company can be served with a Statutory Demand requiring payment of an uncontested sum or settlement or a Court Order (after 14 days has expired from the date of the Court Order) requiring settlement of the sums demanded within 21 days from service of the Statutory Demand. If after the expiry of the statutory period of 21 days the sums demanded remain unsatisfied a Petition to wind-up the company may be issued out of the High Court. It is a requirement that the Winding-Up Petition is advertised within the London Gazette within a statutory prescribed period prior to the Winding-Up Petition being heard by the High Court. A remedy is available to the debtor company to seek an injunction to prevent either the issuing of a Winding-Up Petition or the publication of the Winding-Up Petition within the London Gazette. Ordinarily the publication of a Winding-Up Petition within the London Gazette will trigger the crystallisation of a floating charge and/or repayment of secured monies under the standard terms of most commercial legal charges extended to corporate bodies.

Enforcement:

In addition to enforcing judgment or contractual disputes by way of personal or corporate insolvency, as described above, the following means of enforcement are open to private individuals and corporate bodies who have obtained a successful judgment against a Defendant within the jurisdiction of the Courts of England and Wales:

- (a) a Charging Order against registered land owned by the Judgment Debtor;
- (b) a Garnishee Order against a bank account in the name of a Judgment Debtor;
- (c) a Writ of Fi Fa against assets owned by a Judgment Debtor.

Scotland

The Scottish legal system is independent from that of England and Wales, having its own court system and legal profession. Scots law shares many statutory provisions with the Law of England and Wales, but Scots civil law remains substantially based on Scots common law rather than statute and Scots civil law contains elements that have origins in Roman Law rather than English Common Law traditions. The Scottish court system uses different terminology, for instance the principal law officer is the Lord Advocate.

Jurisdiction and Structure

The Court of Session is the supreme civil court in Scotland, subject to appeal to the Supreme Court in London (sitting as a Scottish Court), with most civil jurisdiction being dealt with in the sheriff courts.

Generally speaking there are three types of procedure in the Sheriff Court depending on the value of the claim you are presenting. Claims for a monetary value of £5000 or over are known as Ordinary Actions; claims for a monetary value of between £3000-5000 are known as Summary Cause actions; and claims of a monetary value of £3000 or less are known as Small Claims actions.

The procedure for Small Claims and Summary Cause are extremely similar and proceed under a simple procedure to a Hearing at a relatively early date. These cases often proceed through the courts without the need to instruct a solicitor. In the case of Ordinary Actions, the

defender has 21 days after the service of the Writ to answer, and it may then proceed at more length to either or both of a legal Debate or an evidential Proof to resolve the case.

The Court of Session is the supreme civil court in Scotland and is situated at Parliament House in Edinburgh. It sits in both an appeal capacity and also as a civil court of first instance. It has a wide jurisdiction at first instance with very little restriction by way of subject matter or value. The principal judge is called the Lord President. Administrative functions are mainly dealt with by the General, Petition and Inner House and Extracts Departments.

Costs

As in England and Wales, costs awards usually follow success. In Scotland, as a general rule-of-thumb, a costs award made in favour of a successful party on a standard basis will provide that party with a return of between 1/2- 2/3rds of their legal fees. Costs awards on an indemnity basis are rare.

Appeal process

The Court of Session sits as a court of first instance as well as a court of appeal. The Court of Session is headed by the Lord President, assisted by the Lord Justice Clerk. The court is divided into an Outer House, in which a single Judge hears cases at first instance, and an Inner House, which is an appeal court and in which three Judges will normally sit. The Inner House is divided into the First, Second and Extra Divisions, all of equal authority. The Lord President presides over the First Division; the Lord Justice Clerk presides over the Second Division; and a senior Judge will preside over any Extra Division. The Divisions hear cases on appeal from the Outer House, the Sheriff Courts and certain tribunals and other bodies. Decisions of this court can be further appealed to the Supreme Court.

Insolvency Proceedings

Scottish Bankruptcy legislation applies to individuals, partnerships and other unincorporated organisations such as trusts. However limited companies and other organisations registered at Companies House are subject to separate Insolvency legislation.

Personal Insolvency

In Scotland sequestration is the legal term used to describe personal bankruptcy. The Accountant in Bankruptcy is responsible for administering and supervising the process of personal Bankruptcy and recording Corporate Insolvencies in Scotland.

Bankruptcy is awarded either, following a debtor's application to the Accountant in Bankruptcy or, alternatively, following a petition to the sheriff court by a creditor (or, in certain circumstances, by the trustee in a trust deed).

The debtor must be 'apparently insolvent' whether they are making themselves bankrupt or being sequestrated by someone else. Common forms of "apparent insolvency" include when an individual is served with an uncontested Statutory Demand for Payment within 21 days, which then remains unpaid; or failure to satisfy a Court Order, which falls due for payment in full within 14 days of a formal demand for payment being made.

As of the 1st of April 2008, sequestration orders usually remain in place for one year. This change was made to bring sequestration in line with bankruptcy legislation in England and Wales, although sequestration orders can be extended under certain circumstances.

Corporate insolvency:

Generally speaking the law in Scotland is the same as that in England and Wales in the area of corporate insolvency. However the Accountant in Bankruptcy develops policy for certain aspects of corporate insolvency and is responsible for receiving and recording information on liquidations and receiverships of Scottish businesses, held in the Register of Insolvencies.

The Register of Insolvencies contains details of liquidations and receiverships of Scottish businesses which are wound up by either the sheriff court or the Court of Session. These Courts have jurisdiction to wind up limited companies registered in Scotland and unregistered companies with a principal place of business in Scotland.

The reserved elements remain the responsibility of the UK Government and are dealt with by the Insolvency Service. Reserved elements include Company voluntary arrangements, Administration, legal effects of liquidation and the Regulation of insolvency practitioners

Enforcement:

As an alternative to sequestration or corporate insolvency, other means of enforcement are also available in Scotland. Diligence is the Scottish term for methods of enforcing the repayment of debts through legal processes.

There are a number of possible diligences that can be executed in Scotland including:

- Arrestment - an action by a creditor to arrest or freeze funds or goods belonging to a debtor in the hands of a third party;
- Earnings Arrestment in the hands of a debtor's employer;
- Attachment - prevents a debtor moving attached articles from the place at which they were attached.
- Landlord's Hypothec - under Scots common law, landlords have a right in security over certain moveable property situated on land or in buildings that they have let, although this is now of limited effect, other than in insolvency situations
- Inhibition - a personal diligence which prevents a debtor dealing with their heritable property.

The law of diligence is under review in many respects, and further changes to diligence may arise over the coming years.

Financial reporting and audit

This section applies to the whole of the UK

- Financial statements must be prepared in accordance with UK GAAP
- These financial statements must be in the format set out in the Companies Acts
- UK incorporated companies are required to have their financial accounts audited by a registered auditor where turnover is over £6.5M or gross assets are over £3.26M.
- Companies with subsidiaries may be required to prepare group accounts
- A foreign company trading through a branch in the UK must register certain details with the Registrar of Companies.

Accounting standards

UK Generally Accepted Accounting Principles (GAAP) take the form of Financial Reporting Standards (FRS). There are certain differences between these principles and International or US Generally Accepted Accounting Principles (GAAP).

UK GAAP is governed by guidelines issued by the Accounting Standards Board as promulgated by the Institute of Chartered Accountants in England and Wales. Listed companies must adopt International Financial Reporting Standards (IFRS) under EU directives.

There has been a significant amount of work carried out to align FRS with IFRS (the Convergence project) and several UK standards have been amended to mirror IFRS principles.

Domestic corporations

Filing/publication requirements

UK companies are required to keep proper financial records. The directors are also required to prepare accounts on a periodical basis, which give a true and fair view of the state of affairs and results of the company for its financial period, a copy which must be filed with the Registrar of Companies. An abridged form of financial statements can be filed by small or medium sized companies (as defined in company legislation).

Audit requirements

UK incorporated companies are required to have their financial statements audited by a registered auditor, subject to the exemptions listed below. The audit includes an examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances,

consistently applied and adequately disclosed. If the auditor is satisfied with the above, a formal (unqualified) audit report will be issued.

Certain companies are exempt from having their financial statements audited. To qualify for the exemption the company must have:

- turnover less than £6.5M;
- gross assets of less than £3.26M; and

This exemption does not apply to:

- banks and financial institutions;
- insurance companies; and
- certain financial intermediaries.

This is an exemption from an audit only. It does not obviate the need to prepare financial statements. In the year concerned the annual return and accounts must be filed at Companies House within the time limit specified in the Companies Acts.

Branches of foreign companies

Filing/publication requirements

A foreign company trading through a branch in the UK must register certain details with the Registrar of Companies, including:

- names, addresses and nationalities of directors;
- name and address of secretary
- a certified copy of its Charter, Statutes of Memorandum and Articles of Association and its number and place of registration;
- address and activities of the branch;
- names and addresses of person(s) in the State authorised to accept notice on behalf of the company;
- names and addresses of person(s) in the State authorised by the company to ensure
- compliance with the regulations; and
- copy of the financial statements of the company.

Audit requirements

Branches of foreign companies operating in UK are not required to have accounts audited independent of the group accounts to which they relate.

U.K. Tax 2010/2011

This section applies to the whole of the UK

Summary

Despite significant tax changes over the last few years, the UK still remains a favourable destination both to live and do business. Capital gains tax remains at 18% with Entrepreneurs Relief reducing this still further in certain circumstances. With careful tax planning companies and individuals can still profit from UK's longterm stability and position as one of the leading financial centres.

Companies

Companies tax resident in UK are liable to pay UK corporation tax on total profits arising. Companies not tax resident in the UK are only liable to corporation tax profits on profits generated by UK branch or agency.

A company is tax resident in England, if it is an English incorporated company or if it is managed and controlled in England.

The standard rate of corporation tax in England is 21% for small companies on profits below £300,000 and 28% for profits above £1.5m and between those figures it is 29.75%.

Note:

1. There are no deductions made on dividend payments (out of the UK)
2. Corporation tax on certain capital gains from the disposals of holdings of at least 10% in subsidiary companies by trading companies is exempt.

Value Added Tax (generally) 17.5%

Stamp Duty – on land transactions

1% upto £250,000 (first time buyers exempt until 25.03.12)

3% over £250,000 to £500,000

4% over £500,000

Individuals

Capital Gains

Capital Gains Tax is 18% on all gains. There is also Entrepreneur's Relief, with an effective rate of 10% on gains to a maximum lifetime limit of £2m.

The individual has a tax allowance of £10,100 per tax year on all gains.

Income Tax

Income Tax is payable by individuals and is charged on an annual basis, the tax year running from 6th April to 5th April. The tax rates for 2010/2011 for income above the personal allowance of £6,475 are

20% 0- £37,400.
40% from £37,400
50% above £150,000

Remittance basis taxation is available for non-domiciled individuals

Inheritance Tax (on donor/testator): Nil rate: £325,000
20% (life time rates) on transfers
40% (on death)

Implications of Territorial Scope of Residence, Ordinary Residence and Domicile

This section applies to the whole of the UK

Income Tax Liability on Individual	<u>Subject to UK Tax on:</u>
Resident and Domiciled	Worldwide income
Resident, non Domiciled	All UK income Remittance of foreign investment and foreign employment income From 06.04.2008 any person who has been resident for at least 7 out of 9 years, will be liable to a flat rate tax of £30,000 for any year for which an election is made to be taxed on the remittance basis. If no election is made taxation of worldwide income for that year is on an arising basis.
Non Resident and not Ordinarily Resident and Non Domiciled	UK source income only except certain categories of income including company dividends and interest (subject to withholding taxes on interest (if any))

Note:

An individual can be resident but **not** ordinarily resident (rarely the opposite applies). This status can result in different treatment enabling the remittance basis to apply.

Applicable for treaties may impact on liability to UK tax.

Capital Gains Tax Liability on Disposal of Assets by Individual	Subject to UK Tax on:-
Resident or Ordinarily Resident and Domiciled	Worldwide gains
Resident or Ordinarily Resident and Domiciled	UK gains Remittance of other foreign gains From 06.04.2008, £30,000 flat rate tax as described above may apply
Non Resident and not Ordinarily Resident	None (except in limited circumstances)

Inheritance Tax (IHT) on Death or Certain Lifetime Gifts	
Liability to gift and inheritance taxes depended upon the domicile of the transferor or the location of the assets involved. Tax falls on the estate or donor not on the inheritors or donee	
Domiciled in the UK	Worldwide assets
Not domiciled in the UK	UK situated assets only

Note:

- Exemption from tax applicable to the acquisition by a person neither domiciled nor ordinarily resident of certain Government Securities.
- Agricultural and business property relief applies to UK domiciled individuals.
- Outright gifts by UK domiciled individuals in which they reserve no benefit are “potentially” exempt and become exempt if the donor survives 7 years. Further rules (Pre-owned Assets tax) can impose an income tax charge in respect of assets where the donor continues to enjoy a benefit.
- Note that “domicile” for IHT includes “deemed” domicile (applies to an individual who has been resident in the UK for 17 out of 20 consecutive tax years)

Companies	Subject to UK tax on:
Resident	Worldwide profits (Corporation Tax)
Non Resident	UK source income profits (Income Tax) or profits (Income Tax) or profits from UK permanent establishment (Corporation Tax). No liability to Capital Gains (except in respect of assets used in UK trade).
A. Residence	
An individual is treated as resident in the UK if he is physically present with the intention of being resident. The applicable tests are:	
1.	Physically present for 183 days in any one tax year (April 6 th to April 5 th), resident in that year
2.	Physically present for an average of more than 90 days in any year over a four year period:- (b) Resident and ordinarily resident from the 5 th year; unless (c) The individual can be shown to have formed the intention to continue coming to the UK for that period; resident from the tax year the intention arose.

Notes	<p>(a) New interpretations of the rules by HMRC from 06.04.2009 have introduced the possibility of residence below 90 days depending on the existence of other social and economic connecting factors (see publication : HMRC6)</p> <p>(b) From 06.04.2008, 90 days is measured as 90 nights, so that contrary to the previous practice, days of arrival and departure are no longer ignored.</p> <p>(c) Owning a property which is available to be used is ignored with regard to individuals coming to the UK for temporary purposes.</p> <p>(d) By concession the tax years of arrival and departure can be split into periods of residence and non-residence so that tax liability is, for most sources, based only on income profits or gains arising during the period of residence (note restrictions on the concession for individuals leaving the UK on capital gains).</p> <p>(e) Ordinary residence under 1 above will apply after 2 or 3 years depending upon intention, it may occur earlier).</p>
A company is resident in the UK if it is:	
1.	<p>(a) Controlled and managed from the UK. "Control and Management" means ultimate control (usually exercised at Board meetings). A company can be exceptionally resident in more than one country for UK tax purposes.</p> <p>(b) Registered in the UK</p>
Notes	(a) The UK imposes an emigration charge on companies ceasing to be resident in the UK (including UK companies in certain circumstances)
<p>B. Domicile</p> <p>An individual will be domiciled in the UK if he/she is born here of UK parents or if after the age of 16 he/she decides to make the UK his/her permanent home.</p> <p>An individual can lose UK domicile in favour of a domicile in another country if he/she is physically present in that other country and intends to live there permanently.</p>	
Notes	Domicile is a crucial connecting factor for UK tax purposes for foreigners coming to the UK.

These notes are intended for guidance only. Professional advice should always be obtained.

Imports

This section applies to the whole of the UK

Import restrictions

The Licensing Unit of the {Department of Enterprise, Trade and Employment] administers European Union (EU) restrictions on the importation into the Union of certain non-EU products. In some instances, it may be necessary to apply to the Licensing Unit for a licence to import such products.

The three types of import restrictions which are applied are:

- Quantitative restrictions - a limit or "quota" is imposed on the volume of goods that may be imported from non-EU countries ("third countries"). Quotas may be managed in different ways but the most commonly used method is that of "first come, first served basis".
- Single surveillance - a statistical tool which enables the EU to monitor the level of imports of certain goods from third countries. There is no limit on the volume that may be imported.
- Double surveillance - the EU monitors the level of imports of a particular product while the supplier country monitors the level of exports to the EU. There is no limit on the volume of goods that may be imported.

In most cases, the decision to issue an individual licence is subject to explicit approval from the European Commission. The system does not allow any margin of indiscretion to the Department.

Customs duties

England is a member of the European Union (EU) and all border controls between member countries have been eliminated. This created the Single European Market, which allows duty- free importation of goods from other EU countries.

Goods imported from outside the EU are subject to customs duty at the appropriate rate specified by the EU's Common Customs Tariff. The rate of duty is based on the International Harmonised System (HS). The EU has preferential tariff agreements with certain countries and country groupings which will result in the rates being reduced or eliminated.

Excise duty is chargeable on a limited number of goods including petrol, diesel, LPG, beer, spirits, wine, tobacco products and motor vehicles. Excise tax rates vary depending on the goods and are payable in addition to any customs duties payable.

Duty relief

Customs and Excise Duties are collected at point of importation. There are, however, some arrangements in operation under which goods may be imported without payment of duty.

- Inward processing relief (IPR) – approval may be obtained to import goods duty-free from outside the EU for processing and re-exportation to non-EU countries.
- Warehousing – businesses can obtain approval to store goods duty-free on their premises until required. If the goods are for processing, the above relief will apply. Where it is finished product for sale, no duties are payable if the goods are re-exported outside the EU. Where the goods are released into the EU, the appropriate duties are payable
- Special arrangements operate to allow movement of dutiable goods within the EU, with the duty being eventually paid in the country of consumption.
- Temp Import when duties and tax applicable can be paid on a guarantee account then refunded after/upon proof of re-exportation.

Useful Websites	
Kidd Rapinet, Solicitors – England & Wales	www.kiddrapinet.co.uk
Anderson Strathern, Solicitors, Scotland	www.andersonstrathern.co.uk
Companies House	www.companies-house.gov.uk
BIS	www.bis.gov.uk
Health & Safety Executive	www.hse.gov.uk
Information Commissioner	www.ico.gov.uk
Intellectual Property Office	www.ipo.gov.uk
Land Registry (England & Wales)	www.landregistry.gov.uk
Land Register of Scotland	www.ros.gov.uk
Office of Fair Trading	www.offt.gov.uk
Stamp Duties	www.hmrc.gov.uk
Scottish Government	www.scotland.gov.uk
Scottish Parliament	www.scottish.parliament.uk